

**POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 14TH DECEMBER 2012**

VENUE: POLICY FORUM BOARD ROOM

**Attendance:**

1. Regina Katabi- Chairperson
2. Kidani Magwilla – TNCHF
3. Gotfried Sangana – CODEFA
4. Kellen Mngoya-HAFOTA
5. Nicholas Lekule-Sikika
6. Alex Modest- PF
7. Semkae Kilonzo- PF
8. Nuru Ngailo- PF
9. Christina Genda- PF
10. Prisca Kowa- PF

**Agenda**

1. Reviewing of the implementation of the LGWG Work plan-Alex Ruchyahinduru
2. The importance of LGWG Members in attending village, ward and mtaa meetings-Regina Katabi
3. The use of localized SAM trainings by members-Regina Katabi
4. Harmonization of SAM vs Social Accountability (Forum Syd)-Regina Katabi
5. Transparency now that our MoU with TAMISEMI has been signed; what are the future steps? Or how do we monitor implementation of the MoU?-Nicholas Lekule
6. AOB

**1. OPENING OF THE MEETING**

The chairperson opened the meeting at 02:30pm by welcoming LGWG members to the meeting.

**2. CONFIRMATION OF 13<sup>th</sup> JULY 2012 LGWG MEETING MINUTES, MATTERS ARISING AND APPROVAL OF NEW AGENDA**

The secretariat passed members through the minutes and matters arising of the 13<sup>th</sup> July 2012 LGWG meeting.

The following were the comments which were raised by the participants: a representative from SIKIKA promised to work on the draft brief of D by D and submit to members by early January 2013.

It was also suggested that before reprinting of publications members of the LGWG should be circulated the comments so that they also agree to them.

The chairperson read the agenda to be discussed in the meeting.

### **3. REVIEWING OF THE IMPLEMENTATION OF THE LGWG WORKPLAN**

The chairperson asked the secretariat to pass LGWG members through the implementation of the 2012 annual workplan of which the following were suggested:

It was agreed that next time members should make effort to suggest some of their publications which they want to be popularized of which should address the current issues and not outdated ones.

Regarding the CDCF activity which was conducted this year by the LGWG members, the secretariat updated members on the updates which were emailed from REPOA which was as follows: The field work has been completed and draft report produced. The final report is expected to be out by Early February, 2013 after receiving comments from PF members and REPOA. Thereafter, the report will be put under REPOA publication process which might take approximately two months ( it has to be read by two anonymous reviewers, reviewed by the publication committee and then sent to the editor).

One members suggested that, the language used in the draft report is too technical therefore there is a need of simplifying it or by making a simplified brief of the same.

It was agreed that te draft report should be circulated to all LGWG members and they should give their comments to the secretariat before 15<sup>th</sup> January 2013.

Members were updated that, the TV spot for the year 2012 was produced and pre-tested in the quarterly meeting, ilala market and Kinondoni secondary school after which the comments received were used to improve the it.

It was further suggested that, since this year the group did not engage much in constitution then next year the group should strategize in doing so, we should not only leave this task to jukwaa la katiba as not all members of jukwaa la katiba are PF members therefore members of PF should strategize with the secretariat in doing so.

There was an issue of on the impact of SAM trainings which was raised, the secretariat responded that since now PF has adopted outcome mapping in its activities(which looks at results or behaviuoral change) then this shall be reflected.

Members suggested that LGWG members should also have trainings like the BWG, it was further suggested that an expert on local governance structure can come to train the group on the same so that they could be aware of points of intervention during their advocacy.

### **4. THE IMPORTANCE OF LGWG MEMBERS IN ATTENDING VILLAGE, WARD AND MTAA MEETINGS**

The chairperson suggested that it is important that as members of the LGWG to attende local government meetings so that we could be aware of the issues that are there and that can be addressed in the working group, forinstance CSO's are allowed to attend ward DC but are only not allowed to vote.

Members of the group agreed to this

## 5. THE USE OF LOCALIZED SAM TRAININGS BY MEMBERS

some of the members of the working group who had attended these trainings suggested that what is lacking in these trainings is the practical of the same after the training.

It was said that, in future members should really get a chance to practice what they have learnt that is why, the secretariat has planned in future to monitor the partner networks which were trained with SAM and see how they are doing.

A member suggested that, since we engage a lot with local authorities it is of essence that be trained on SAM.

This agenda was combined with the fifth agenda, where a representative from SIKIKA suggested that once a representative has got the documents from LGA's then they should be photocopied and shared to avoid unnecessary inconveniences.

It was agreed that, members who have had difficulty in getting certain documents that are said to be made public should write the same down and send to the secretariat (with enough evidences and facts).

## 6. HARMONIZATION OF SAM VS SOCIAL ACCOUNTABILITY (FORUM SYD)

Members were updated on the stakeholders meeting which was conducted at the peacock hotel on the harmonization of SAM tools, where it was agreed that both SAM and PETS are important, the only difference is that SAM provides a wider picture and PETS looks only at one process of SAM.

Recently MSTDC and Forum Syd have agreed to get SAM training in south Africa (PSAM) so that they could be able to sit down and harmonize on the same. Once harmonized the LGWG will be informed.

## 7. AOB

Members were told by the secretariat that the offices will be closed for holiday on 21<sup>st</sup> January and will be opened on the 14<sup>th</sup> January 2013

The chairperson then closed the meeting.

Convener approval:

PF Secretariat:

Date: