

**POLICY FORUM LGWG MEETING HELD ON 26<sup>TH</sup> JUNE 2013**  
**VENUE: PF -BOARDROOM.**

**MATTERS ARISING**

MATTER ARISING/AGENDA	DISCUSSION	RESOLUTION	WHAT HAVE BEEN DONE SO FAR
Agenda No. 3 : Comments on the Draft Constitution	Members suggested that members of the group should form a taskforce to conduct this activity and come up with their comments on the draft constitution in relation to the local government.	It was agreed that the same taskforce which came up with Constitutional comments on the local governance should conduct this activity,  It was further agreed that the taskforce should meet to strategize on this and share their comments with the group.	This activity has already been conducted, comments were incorporated in the compiled comments which were submitted to the Constitutional Review Commission.
Agenda No. 4: Producing a Guideline on the Roles and Responsibilities of Counselors.	It was suggested that there is a great need to produce a guideline to counselors due to the conflicting activities that they engage themselves in.	It was agreed that a taskforce should be formulated to perform this activity and come up with a booklet in the meanwhile the group should make effort to	The secretariat drafted the first draft of the booklet and is currently being reviewed

		consult TAMISEMI to see if they have any document/guideline related to this	
Agenda No. 5 : PF/CHRAGG collaboration – updates on the meeting held in Dodoma	Members were updated on the collaboration which PF intends to do with CHRAGG. And in the publication on good governance and accountability which they want to be popularize together, the publication has already been sent to all the members of the working group for their comments.	It was agreed that the publication should be like other PF publications and should be simplified for normal citizens to understand.	The publication has been simplified, printed and was launched.
Agenda No. 7: Sustainability in Local Government Service Delivery: an example from the water sector-rural water supply	It was suggested that, this presentation should be shared with the public and it warrants a space for the breakfast debate.	It was agreed that SNV should be allocated a space for BD to share the findings of their case study	This case study was presented in the October BD.