

POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 26TH JUNE 2013

VENUE: PF SECRETARIAT OFFICE- BOARDROOM

Attendance:

1. Regina Katabi- Co-Convenor
2. Bakar Bakar – KEPA
3. Asna J. Mshana – KEPA
4. Jaliath Rangi- HDT
5. Gotfried Sangana – CODEFA
6. Jansi Sinkamba-TUSHIRIKI
7. Julius Muungano-PELO
8. Jane Mumina- UNA-Tazania
9. Kellen M. –HAFOTA
10. Fred Mpendazoe- SNV
11. Alex Modest- PF
12. Semkae Kilonzo- PF
13. Nuru Ngailo-PF

Agenda

1. Local Government Seminar- Gotfried Sangana/CODEFA
2. Comments on the Draft Constitution- Kellen/HAFOTA
3. Producing a Citizens Guideline on the Roles and Responsibilities of Councilors- Jansi Sinkamba/TUSHIRIKI
4. Updates on the meeting held in Dodoma between PF and Commission for Human Rights and Good Governance (CHRAGG) on their areas of collaboration – Regina Katabi/MWACOD
5. The Issue of Producing our Organizational Information so that other Stakeholders and the Government Can be able to Know What we are Doing and to What Extent- Regina Katabi/MWACOD
6. Sustainability in Local Government Service Delivery: an example from the water sector-rural water supply- Fred Mpendazoe, SNV
7. AOB

1. OPENING, APPROVAL OF NEW AGENDA AND CONFIRMATION OF 26TH JUNE 2013 LGWG MEETING MINUTES AND MATTERS ARISING

The co-convenor opened the meeting at 02:30pm by welcoming LGWG members to the meeting. She read the agendas to be discussed in the meeting and then asked participants to table additional agenda of which no agenda was added.

Members were passed through the previous LGWG meeting minutes and matters arising of 26th June 2013 which had already been sent to them by the secretariat. Members approved the same.

On the issue of CDCF, members were updated by the secretariat that the CDCF report is now in the printing stage and shall be out in few weeks to come. Members insisted to the secretariat to make sure that PF logo is on the publication.

2. LOCAL GOVERNMENT SEMINAR

A member who had brought this agenda suggested that since this agenda had been explained in the matters arising and is already included in the Annual Work plan for 2013 it should not be discussed anymore. This was agreed by all members.

3. COMMENTS ON THE DRAFT CONSTITUTION

The secretariat updated members on the email that had been sent to all Policy Forum members regarding the letter that has been sent to PF by the Constitution Review Commission of Tanzania requiring the network to form a Constitutional Fora "baraza la katiba" as per the Constitutional Review Act, 2011. The email requires all members to go through the draft constitution and send their comments to the secretariat which shall be compiled during the quarterly meeting on 16th August 2013 to be sent to the Commission on 31st August 2013.

Members suggested that members of the group should form a taskforce to conduct this activity and come up with their comments on the draft constitution in relation to the local government.

It was agreed that the same taskforce which came up with Constitutional comments on the local governance should conduct this activity,

It was further agreed that the taskforce should meet to strategize on this and share their comments with the group.

4. PRODUCING A CITIZENS GUIDELINE ON THE ROLES AND RESPONSIBILITIES OF COUNSELORS

A member of the group said that, there is a great need to produce a guideline to counselors due to the conflicting activities that they engage themselves in.

It was agreed that a taskforce should be formulated to perform this activity and come up with a booklet in the meanwhile the group should make effort to consult TAMISEMI to see if they have any document/guideline related to this

It was further agreed by the group that is to produce this publication should continue whilst we are waiting for the training on local governance.

5. PF/CHRAGG COLLABORATION – UPDATES ON THE MEETING HELD IN DODOMA

The secretariat first briefed members on the first meeting between PF and CHRAGG which was conducted at CHRAGG Offices on 10 April 2013 where they had presented on their areas of work, the rationale for this was to see on the areas where they can collaborate together.

During the meeting it was agreed that some of the areas can be through producing publications and breakfast debate.

CHRAGG were very happy about meeting with the parliamentarians in Dodoma and placing to them their issues, they thanked PF for inviting them to this meeting.

The secretariat further said that, PF intends to collaborate with CHRAGG in future also in areas of capacity building.

Members who attended the meeting in Dodoma reminded the secretariat to send PF directory to CHRAGG as per their request so that they can be able to know PF members and know their areas of work.

The secretariat updated members that, CHRAGG has sent a publication on good governance and accountability which they want to be popularized, the publication has already been sent to all the members of the working group for their comments.

Members emphasized that the publication should be like other PF publications and should be simplified for normal citizens to understand.

6. THE ISSUE OF PRODUCING ORGANIZATIONAL INFORMATION

It was emphasized that members should send to the secretariat their organizational information/details to the secretariat so that this can be fed by them in order for the secretariat and other members could know what they are doing, this information can be shared in PF website, info pack etc.

A member said that there are very good progress made at the local level on PETS and SAM but they are not shared with the secretariat or public, it is important for this information to be compiled and widely shared.

Secretariat said that, these information can be sent to them to be included in PF's website, Facebook page or in the directory where there is space for a brief description on what members are doing. Members can use quarterly meetings to do a presentation on what they are doing.

It was suggested that other members should be informed on this so that they can share these information with the secretariat.

Another member suggested that, PF secretariat should visit other members to know what they are doing and where they are located.

It was agreed that in six months these information should be sent to the secretariat.

7. SUSTAINABILITY IN LOCAL GOVERNMENT SERVICE DELIVERY: AN EXAMPLE FROM THE WATER SECTOR-RURAL WATER SUPPLY

A representative from SNV presented a case study on governance on water sector.

He said that SNV and WaterAid have designed a waterpoint mapping and in their findings they realized that some of the waterpoint issues can be addressed through governance and not technical issues alone.

He presented this so that members can brainstorm on how these governance issues can be addressed by SAM.

A member suggested that, capacity building is very crucial in the sense that citizens should be built their capacity so that they can have the ownership of the water projects and the capacity to seek justifications and explanations from their leaders.

This presentation was suggested to warrant a space for the breakfast debate so as to share the findings in the report widely with the public.

It was agreed that the findings of this report should be shared with other members doing PETS and SAM so that they can get more inputs which should also be shared by LGWG members.

8. AOB

A new person from KEPA (Asna Mshana) was introduced in the group who will represent KEPA in the LGWG meetings.

Members were invited by the secretariat to attend the coming breakfast debate where CHRAGG will present on their work.

It was suggested that PF members can adopt PF breakfast debate's in their locales at local level and conduct them in Swahili, they can even be evening talks.

It was agreed that this should be left to be brainstormed by members of the group.

The chairperson closed the meeting at 16:18

Convener approval:

PF Secretariat:

Date:



policy forum