

**POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 13TH JULY 2012**

**VENUE: POLICY FORUM SECRETARIAT OFFICE**

**Attendance:**

1. Esther Mongi-Chairperson
2. Regina Katabi- CODEFA
3. Kidani Magwilla – TNCHF
4. Nicholas Lekule – Sikika
5. Julie Adkins- SNV
6. Joanita Magongo- REPOA
7. Koyigila Kazuzi-PELO
8. Joseph Ogana-AP2000
9. Richard Lucas-DARAJA
10. Kenny Manara-REPOA
11. Gotfried P. Sangana-CODEFA
12. Bakar Khamis-KEPA
13. Vilma Westerkind-KEPA
14. Fancy Nkuhi-UNA
15. Eric Kalunga-DARAJA
16. Esther Nakomolwa-PF
17. Alex Modest- PF
18. Nuru Ngailo- PF

**Agenda**

1. Opening of the Meeting
2. Approval of New Agenda and Confirmation of 4<sup>th</sup> May 2012 LGWG Meeting Minutes and Matters Arising
3. Updates of Decentralization by Devolution brief
4. Social Accountability Monitoring Documentary
5. Analysis of the Weaknesses of the Current Constitution Brief
6. Updates of CDCF Survey from REPOA
7. AOB

## **1. OPENING OF THE MEETING**

The chairperson opened the meeting by welcoming LGWG members to the meeting.

## **2. CONFIRMATION OF 4th MAY 2012 LGWG MEETING MINUTES, MATTERS ARISING AND APPROVAL OF NEW AGENDA**

Members were passed through the 4<sup>th</sup> May 2012 LGWG meeting minutes and matters arising which were tabled before them and that had been sent to them by the secretariat and no comments were made to them.

The chairperson read the agenda to be discussed in the meeting and then asked participants to table additional agenda of which no item was added.

## **3. UPDATES OF DECENTRALIZATION BY DEVOLUTION BRIEF**

Members were updated by the secretariat that, they had met with Nicholas from SIKIKA regarding the content of the brief and they agreed that the brief will look at the inadequate experience of human resources at the local level. Members were told that a draft brief will be shared with them on Friday of the coming week.

A member suggested that, the brief can also look at the budget circulars that are circulated by the central government to the local government.

## **4. SOCIAL ACCOUNTABILITY MONITORING(SAM) DOCUMENTARY**

Members were updated by the secretariat on the progress of the SAM documentary (as per the work plan) which is about to be produced together with Policy Forum's SAM Partner network namely MIICO from Ileje-Mbeya, which will look at the case study of SAM.

It was said that, the documentary will capture the case study which was conducted by Policy Forum and MIICO on the health situation of Shinji and Chabu villages.

The team who are to produce the documentary have attended a documentary training which comprises the shooting and editing part, the shooting part of the SAM documentary has already been conducted in Ileje, Mbeya specifically Chabu and Shinji villages and now what is left is the editing part which will be completed in two weeks to come, that is when the documentary will be ready for airing in TV stations.

The following questions were raised by members: why the health sector was chosen? why was MIICO chosen while we have other partner networks? How was success measured?

The secretariat responded to the above questions respectively as follows: it was explained that once SAM partners are selected they choose which area that they want to conduct SAM after getting the SAM training, in this case MIICO chose the health sector, due to the limited budget it was decided the documentary should only focus on one partner network therefore MIICO which already has a case study was selected. It was explained getting the success of SAM has been a big challenge but there are indicators of the same which were looked at.

It was explained that, later on a brief on the findings of this case study will be made and shared with members but for now they can visit PF's website to see the report.

#### **5. UPDATES ON THE WEAKNESSES OF THE CURRENT CONSTITUTION BOOKLET.**

The secretariat updated members that the team that was selected in the previous meeting had met and they came up with a draft document which focuses on the weaknesses of the current constitution in relation to local government issues, the same will be shared by an expert.

It was agreed that the reviewed brief should be shared with other members of the group who were urged to give out their comments

## 6. UPDATES OF CDCF SURVEY

The secretariat introduced the CDCF concept and CSO's intervention for the benefit of those new members of the LGWG.

It was explained that, members who were interested to participate in the CDCF Survey had sent their CV's to the secretariat and CDCF participants have already been selected and an email regarding the same had been sent to the members of the LGWG.

Kenny Manara from Repoa explained to members the concept note of the survey and passed members through the objectives of the concept note which all aim in bringing development at the local level.

He explained to members that the survey will look into the following three parts: Input (allocation, disbursement), Process (rule of law, accountability and participation) and output (responsiveness).

He explained to members that the survey will look into the following CDCF effectiveness index (which will only be recorded in terms of percentages), coexistence, rule of law, accountability, participation and responsiveness.

He said it is usually equity which is looked at in depth instead of responsiveness but since the concept note directed to look at responsiveness then the dimensions were framed to cater for the same, members had to reach to a consensus of the same.

Members agreed that the forth objective of the concept note should read as follows: *To assess the extent to which identified and implemented projects are equitable, responsive to community needs and based on district/ward priorities.*

It was agreed that the recommendations of the interviewee should be enshrined in the questionnaire so that they could be given room to give their recommendations.

Kenny Manara pointed out that it is important to show why the six constituencies were selected.

It was mentioned that CAG report talks about CDCF very partially so the team was given mandate to research on this and share with LGWG members, it was suggested that they should also look at the performance ratio reports which are given out by the PMORALG.

The chairperson said that the team concerned should finalize on this CDCF survey issue.

**7. AOB**

The chairperson closed the meeting and the CDCF team was asked to stay behind for a short meeting.

Chairperson approval:

PF Secretariat:

Date:

