

POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 10TH FEBRUARY 2012

VENUE: PF SECRETARIAT OFFICE- BOARDROOM

Attendance:

1. Regina Katabi- Co-Convenor
2. Kidani Magwilla – TNCHF
3. Esther Mongi- World Vision
4. Erick Kalunga – Daraja
5. Tamlyn Munslon – Daraja
6. Thabit Mudeme – TAF
7. Lydia Kamwaga – Sikika
8. Martin Mung'ong'o – YPC-Kibaha
9. Fransisca – TAWIF
10. Gotfried Sangana – CODEFA
11. Nasson Konga – TACOSODE
12. Kellen M. –HAFOTA
13. Phiona K. –SAHRiNGON
14. Janeth Magoho - SAHRiNGON
15. Alex Modest- PF
16. Semkae Kilonzo- PF
17. Nuru Ngailo-PF
18. Richard Angelo-PF

Agenda

1. Opening, Approval of New Agenda and Confirmation of 17th November 2011 LGWG's Meeting Minutes
2. Matters Arising
3. LGWG Annual Plan
4. CDCF study – updates
5. PF/TAMISEMI collaboration – updates
6. LGWG reconfirmed members – updates
7. AOB

1. OPENING, APPROVAL OF NEW AGENDA AND CONFIRMATION OF 17TH NOVEMBER 2011 LGWG MEETING MINUTES

The co-convenor opened the meeting at 02:30pm by welcoming LGWG members to the meeting. She read the agendas to be discussed in the meeting and then asked participants to table additional agenda of which the secretariat added one item, namely: Updates on SAM film

Members added /corrected the 17th November 2011 LGWG meeting minutes which had already been sent to them by the secretariat. Members made some corrections on agenda number 2, 3, 5 and it was agreed that once the corrections are made the corrected minutes should be given to the co-convenor for her to sign.

It was added that, the minutes should have a space bearing PF secretariat Vs. Co-convenor just below the minutes for signing the minutes.

2. MATTERS ARISING

the secretariat passed members through the matters arising which were tabled before them. It was reported that, some organizations had confirmed to belong to the LGWG but had not been listed in the list of members who had confirmed to belong to the group, all other members were asked the same issue to list down their names and organizations and submit to the secretariat.

3. LGWG ANNUAL PLAN

The secretariat presented to members a drafted work plan and asked them to give their inputs which when agreed upon, he shall produce a second draft and circulate to them.

He said, the activities from the work plan arose from the Policy forum retreat held on November 2011 in Mwanza, some of the activities included making a TV Spot, Producing a documentary, Producing Simplified documents for popularization, CDCF Study.

It was asked why CDCF is a Pilot study? the response to this was that, From the last meeting of LGWG it was decided that, because of the budget constraints then we conduct a study in two constituencies namely Bukombe and Kinondoni after the results of the study we might decide to conduct it national wide.

it was added that, the decision reached also considered the composition of constituencies located in town and upcountry, amount of funds allocated to each constituency and population.

Also, participants suggested that the documentary mentioned in the work plan should bring up the issues of decentralization by Devolution (D by D) and other cross cutting issues such as gender and HIV/AIDS. Hence, Documentarians should have something to guide them in making the documentary.

another alternative of LGWG was added of producing a brief or analysis on D by D following a Breakfast Debate conducted on January 2012.

members were asked to volunteer to produce a brief on D by D and register their names so that he can send them some resources he has from the January 2012 BD and study done by SNV . Eight members volunteered namely, TAWIF, DARAJA, CODEFA, YPC, TAF, SAHRINGON, SIKIKA, WORLD VISION.

Finally, members were urged to send their feedback on the work plan and the deadline should be end of February.

4. UPDATES ON CDCF STUDY

the secretariat briefed members on this, it was said after consulting various researchers he found that the budget we had planned for this study is very small. Some researchers charged 500USD per day which is very expensive.

Hence, another alternative was PF to consult some researchers within our members namely Research on Poverty Alleviation (Repoa) and Repoa is interested in the topic and promised to look at their resources and see the possibility of topping it up and confirm to us on 13th February 2012.

It was suggested that it would be wise to keep on looking for other alternatives just incase we don't get a good answer from Repoa.

Participants commended on the efforts reached by secretariat and suggested that it would be best if members leave it to them to proceed.

Members agreed that they should give the secretariat a deadline to make a follow up on this so they suggested that 17th February 2012 should be the deadline.

4. PF/TAMISEMI COLLABORATION – UPDATES

the secretariat briefed members on this, it was said there was a need of PF to collaborate with TAMISEMI so as to ease the accessibility of public documents when they are needed by the members of Policy Forum or any other CSO's when undertaking their activities related to expenditure tracking, as was agreed last year.

It was said, they had spoken with TAMISEMI about it but they have been postponing the meeting set for them to meet and prepare this circular but they have recently sent them a letter for them to set out a date so that they can meet and prepare the circular.

the secretariat said that this collaboration with TAMISEMI aims at making a circular of accessing public documents and differentiated it with a SAM manual which is not out yet.

It was suggested that, once the date for the meeting is confirmed we should organize ourselves and be specific on what we want.

It was also suggested that we should show the linkage between SAM and PETS and should be stable and prepare ourselves when we are asked such questions.

5 LGWG Reconfirmed Members – Updates

the secretariat reported that an email had been sent to members for them to confirm that they belong to the LGWG. 38 confirmed and were fed into a

LGWG mailing list and their telephone numbers were kept for sending SMS reminders.

The secretariat asked members to submit the contact person of each organization who will be the same person attending the LGWG meetings together with their telephone numbers which will be used to send them SMS reminders of the meetings.

It was agreed that, it is upon to members to organize themselves as to who will be attending the LGWG meetings.

Members appreciated the work plan drafted as it sets out a direction of the group and were given one week to input before the final being finalized.

A member suggested that, there should be mechanisms set forth for those members who do not attend the meetings or confirms and don't show up at the meetings. It was agreed that, minutes should be circulated a week after the LGWG meeting so that other members who have not attended the meeting could participate.

9. AOB

the secretariat updated members on the SAM movie known as *Kijiji cha Tambua Haki* he said, last year we had consulted Kanumba the Great Film company to produce a social accountability monitoring film which is expected to be out by the end of February. it was reported that the film was launched on 8th February 2012 at the Regency Park Hotel at Mikocheni.

Members were shown the promo of the film which was followed by questions and comments from members.

It was suggested that PF should set a budget for buying the DVD for their members .it was responded by saying that it will be planned for the movie to be shown during one of the sessions at the AGM.

Concerning ownership of the movie, members were informed that the movie belongs to Kanumba as per contract and PF is co-producer. Hence, the script/story has been prepared by PF. It was added that PF logo will appear on the cover of the film and PF will be acknowledged at the beginning of the movie.

Apart from this, the secretariat reminded members to respond to the email of CSA training that had been sent to them, which required them to suggest the names of people attending the training in South Africa, it was said that till 10th February 2012 its only one member who had responded to the email.

it was added that, this time PF will be the one covering the costs which CSA used to cover namely air ticket, daily stipends supper allowance, bus transport to Dar es Salaam where a participant is from upcountry.

members were informed about some PF members who had gone to strike on 8th February 2012 and arrested following the strike of Doctors. As a result of

this, On 10th February 2012, Policy Forum and the Coalition of Human Rights Defenders issued a statement in the Mwananchi and Citizen newspaper calling upon the government to release its 16 human rights activists who were arrested. It was suggested that, in the future members should be informed earlier to allow them to participate.

The co-convenor closed the meeting at 05:00 pm and asked members when the next meeting should be. It was agreed that the next meeting should be the coming month (March).

Convener approval:

PF Secretariat:

Date:

