

**POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 5TH FEBRUARY 2014**

VENUE: POLICY FORUM BOARD ROOM

**Attendance:**

1. Regina Katabi- Chairperson
2. Gotfried Sangana – CODEFA
3. Jansi Sinkamba-TUSHIRIKI
4. Israel Ilunde – YPC
5. Asna Mshana- KEPA
6. Fred Mpendazoe-SNV
7. Kellen Mngonya-HAFOTA
8. Alex Modest- PF
9. Nuru Ngailo- PF

**Agenda**

1. Passing members through the Minutes and Matters Arising of the last LGWG Meeting-Chairperson
2. Strategizing on LGWG Annual Work plan for 2014-Alex Ruchyahinduru
3. A Simplified Second Constitution Draft- Alex Ruchyahinduru
4. AOB

**5. OPENING OF THE MEETING**

The chairperson opened the meeting at 02:30pm by welcoming LGWG members to the LGWG meeting.

**6. CONFIRMATION OF 5<sup>th</sup> NOVEMBER 2013 LGWG MEETING MINUTES, MATTERS ARISING AND APPROVAL OF NEW AGENDA**

The chairperson passed members through the minutes and matters arising of the 5<sup>th</sup> November 2013 LGWG meeting.

The following were the comments which were raised by the participants concerning the matters arising:

The convenor said that during her previous meeting with ALAT they had advised that some of the areas where we can engage as CSO's is; advocating for women to contest in the LGA election or creating citizen awareness.

They also advised that we wait for the draft regulations to be out so that we (as CSO's) can be able to know how we can engage. Members agreed that the secretariat should follow up on the regulations with ALAT.

The chairperson read the agenda to be discussed in the meeting.

### 3. PREPARATIONS FOR THE NEXT YEAR'S LGA ELECTION

The secretariat suggested that members should strategize on how they shall engage themselves in the next years LGA election so that it can be fed in the next year's annual plan during the retreat.

Members suggested that the secretariat should look at the MoU between PMORALG and Policy Forum (who signed it on behalf of CSO's) in 2009 and look at the issues which were not implemented and include them in the next year's annual plan.

### 4. STRATEGIZING ON LGWG ANNUAL WORK PLAN FOR 2014

The secretariat passed members through the draft annual work plan of the LGWG for 2014 and asked members of the working group for their inputs; It was pointed out by the secretariat that, the annual work plan shows that 4 simplified version are to be produced and out of which one or two documents should come from members, members were urged to produce the documents as the budget for it is there.

A representative from KEPA said that they are planning to collaborate with PF to produce a simplified document on the LGA Budget Planning Process to be used by citizens and non-citizens.

Concerning the other documents for popularization it was agreed that taskforces should be formed within the group to work on the documents.

Concerning the LGA election publication, it was suggested that the publication should be produced early before the LGA elections, if possible 1<sup>st</sup> or 2<sup>nd</sup> quarter so that it can be disseminated to citizens early for sensitization.

Members who volunteered to join this task force on LGA election publication were;

- Regina Katabi
- Kellen HAFOTA
- Gotfried Sangana

It was agreed that members of this taskforce should start to meet after ALAT has provided the regulations to guide our engagement.

Members of the working group suggested that, the TV spot for 2014 should be produced early by July 2014 it should be ready.

It was further suggested that, as a group we can also participate in radios ,local community radios to create awareness on LGA election and participate on other TV shows.

A member suggested that, special attention on youths on their engagement in LGA activities by inviting them to the trainings and other LGA activities.

#### **5. A SIMPLIFIED SECOND CONSTITUTION DRAFT**

The secretariat informed members of the group that, LHRC, a member of PF has requested to popularize a simplified version of the second draft constitution in collaboration with PF which was given to all members for their inputs (which should be given in one weeks time)

It was suggested that apart from this booklet, the working group can also come up with a publication (popularized version) with issues that we want to advocate for.

Members of the group approved the document produced by LHRC for printing.

#### **6. AOB**

A member spoke about the educational capacity of ward executive officers and other LGA officers, he said that TAMISEMI had propoused on the education level of the same but in practice it is usually difficult to get these people who meet the qualifications as most of the qualified people don't usually prefer to work in remote local areas so normally these executive officers are taken from the respective areas who are most of the time grade seven leavers, he suggested that as members of the working group we can do advocacy on this.

It was suggested that an analysis on this can be done and we can come up with a statement on the same, the survey can simply look at the performance of LGA and one of the things to be looked at can be the educational qualification of the executive officers.

It was agreed that any member with resource should consult with the secretariat in doing this analysis.

Concerning the taskforce of constitution, it was agreed that Israel Ilunde from YPC should take the lead and organize his other members and should look at the artcicles of the second draft constitution and see if the comments which we had made in the first draft are incorporated.

The secretariat encouraged members to come up with their analysis which they have done at the local level which can be presented at the Policy Forum breakfast debate.

A representative from KEPA said they are planning to seek the space for the BD so that they can present on a study they have conducted  
The chairperson closed the meeting.

Convener approval:

PF Secretariat:

Date:



**policy forum**