

**Local Government Working Group
2014 Annual Work Plan (Draft)**

OBJECTIVES:

1. Promotion of good local governance
2. Increased knowledge of LG issues
3. Stronger ties with Parliament and PMO RALG
4. Increased citizen's voice
5. Social Accountability Monitoring (SAM)

Activities	Outputs (Reporting by Activity)	Short-term Results (Immediate Outcomes)	Indicators	Assumptions/Risk Indicators	Lead	Timeframe
1. Local Government Working Group Annual Plan for 2013		2014 Annual Plan				
	LGWG Plan for 2014 developed	LGWG Annual Plan 2014	Minutes of monthly meeting when Annual Plan was agreed.		LGWG Convenor and Manager of Communications and Advocacy.	January 2014

2.Four policy documents/processes rendered in simplified form, printed, published and distributed to target audiences		Increased accessibility of citizens and target groups to policy information and issues				
	<p>At least 4 simplified versions. Possible documents include:</p> <ul style="list-style-type: none"> -Counsellor Guideline -LGA Budget Planning Process - CDCF “survey report” - TEITI law - Oil and Gas law -A publication on LGA election 		<ul style="list-style-type: none"> - No. of simplified versions. - PF Distribution list 	<ul style="list-style-type: none"> -Not sure whether the government will enact TEITI law as committed 	<p>Manager – policy Analysis to coordinate (but inputs from or lead taken by member organisations, working groups and/or other managers as appropriate)</p>	<p>2 in Quarter 1 1 in Quarter 3</p>

3. Media used strategically to improve awareness, understanding and mutual responsibility in governance and accountability within the Tanzanian public.		Increased accessibility of citizens and target groups to policy information and issues				
	Accountability monitoring promoted through the use of <i>Television Spots</i> - Television spots (on Local Government Election Campaign) or LGWG/BWG to suggest the focus of spot - Spots on air and 1 radio spot/ TV spot to be broadcasted in community radios	2.7.1		- No. of aired television spots - Feedback records		Manager – Communication and Advocacy

	<ul style="list-style-type: none"> - TV documentary that discusses policy and governance issues sponsored by PF (Messages on SAM incorporated to sensitise citizens on accountability monitoring or a documentary on tax justice and transparency) - Documentary produced and aired - Evaluate at the end -TV documentary to be broadcasted at community radios 	2.7.2		<ul style="list-style-type: none"> - No. of aired documentary programme -Market research reports 	People interested to watch documentary and tune into TV stations	Manager – Communication and Advocacy
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4. Produce preliminary analysis and commentaries on demand to assist members with advocacy	4 position statements prepared		CSO statements Relevant government documents	This activity will primarily be member-led and supported by the secretariat. At least 4 position papers requests come forward	Manager – Communications and Advocacy (with input from other managers)	As determined by members and working groups.
	2 major stakeholder consultations (e.g. NGOs, media, Donors). <ul style="list-style-type: none"> • <i>National consultation on GBS/PER and MKUKUTA</i> • <i>PMORALG on LG reform</i> • <i>Constitution</i> • <i>Training on Local Government Structure and how CSO's can engage</i> 		CSO statements/pre presentations Consultation reports Action taken on points raised by CSOs No. of participants who attended the training	Policy Forum continues to be included in major stakeholder consultations CSO's will effectively engage with local government authorities at the local level	Manager-Policy Analysis (with inputs from other managers)	As determined by members and working groups.