

**POLICY FORUM LOCAL GOVERNMENT WORKING GROUP MEETING HELD ON 21<sup>ST</sup> MARCH 2014**

VENUE: PF SECRETARIAT OFFICE- BOARDROOM

**Attendance:**

1. Regina Katabi- MODUGU-WACOD
2. Hebron Mwakagenda-Chairperson
3. Reynald Maeda-UNA-Tanzania
4. Israel Ilunde-YPC
5. Alex Modest- PF
6. Semkae Kilonzo- PF
7. Nuru Ngailo-PF

**Agenda**

1. Passing members through the Minutes and Matters Arising of the last LGWG Meeting and Approval of Agenda-Chairperson
2. LGWG Leadership as per the Quarterly Meeting Resolution
3. AOB

**1. OPENING, APPROVAL OF NEW AGENDA AND CONFIRMATION OF 5<sup>TH</sup> FEBRUARY 2014 LGWG MEETING MINUTES**

The chairperson opened the meeting at 02:30pm by welcoming LGWG members to the meeting. He read the agendas to be discussed in the meeting and then asked participants to table additional agenda of which non was added.

The chairperson passed participants through the previous meeting minutes slated 5<sup>th</sup> February 2014, participants approved the minutes and the chairperson signed the same.

**2. MATTERS ARISING**

The chairperson passed members through the matters arising which were tabled before them. In the matters arising, members suggested that we should find other strategic ways of collaborating in the LGA election process such as collaborating with TACCEO and other members within the network apart from creating civic awareness (as stipulated in the draft regulations), it was proposed that we should only sample certain LGAs, districts for this activity, it was proposed that we first seek fund for this and then gather interested members to do this.

A member suggested that once the booklet on the draft constitution produced by members of the LGWG is out, other strategic ways of disseminating should be sought so that more citizens get the booklet, it was suggested that we can use ALAT to disseminate the booklets as they are also planning to engage themselves in the constitution making process, other

ways that were proposed by participants were, engaging with the MPs at Dodoma where we can seek their audience to give them our views, we can do this by engaging with the parliamentary committees, it was reported that there are currently 14 committees established out of which 3 are the expertise committee

### 3. LGWG LEADERSHIP

The chairperson read the resolution of the February quarterly meeting where it was agreed that, members of the group should meet to settle the allegations as pointed out by the co-convener and the issue of tenure of the LGWG co-convener.

The co-convener was asked to clarify on the allegations which she had made during the quarterly meetings after this the group sorted out their differences and it was agreed that, the secretariat should come out with a LGWG guideline which will guide them in terms of leadership tenure, ways of conducting the meetings, roles and duties of the convener etc, once finalized the same should be shared by members during the coming quarterly meeting.

With respect to this the chairperson said that he has been a convener for a long time now so it is high time that we elect another person to take over.

It was also agreed that the co-convener should be given the money from the CDCF activity which she owes after she submits to the secretariat the paper work.

It was agreed that, all co-convener of the working group should be involved of any issues/activities related to groups such as press conferences.

### 4. AOB

The chairperson closed the meeting at 04:00 pm and welcomed participants to watch the president's speech which he was making to the constitutional assembly.

Convener approval:

PF Secretariat:

Date: