

AGENDA

1. Approval of new agenda
2. Confirmation of 22nd November 2013 Minutes
3. Matters Arising
4. Working Group updates
 - BWG – Nicholas Lekule
 - LGWG – Regina Katabi/Alex Modest
5. The use of PMORALG – Circular by CSO's, the case of Babati District – Asia Lembariti, MACSNET
6. The 2014 LGAs Elections, how can CSOs engage - Cleophas Manyangu – Association of Local Authorities in Tanzania (ALAT)
7. **AOB**



policy forum

Presents:

NO.	NAME	ORGANIZATION	TITLE
1.	Asia Lembariti	MACSNET	Chairperson
2.	Gabriel Ole Tuke	SWEAT Dev. Organization	MEMBER
3.	Ramadhani I. Birolele	BOSEDA	MEMBER
4.	Alex Mbwilo	SADEF	MEMBER
5.	Felician C. Lyimo	HEMFA TZ	MEMBER
6.	Kellen Mngoya	HAFOTA	MEMBER
7.	Julius Muungano	PELO	MEMBER
8.	Gaudence S. Bunwenge	ADLG Mwanza	MEMBER
9.	Rev. Abdiel R. Mola	FAWACM-TZ	MEMBER
10.	Kissussi Ibolinga	MES	MEMBER
11.	Hilary Tesha	KWIECO	MEMBER
12.	Jackson Mkango	CYVA	MEMBER
13.	Moses Kanzien	CODEFA	MEMBER
14.	Grace Zambi	WISE	MEMBER
15.	Festus Mpita	AEA	MEMBER
16.	Esther Mongi	WVT	MEMBER
17.	Emmanuel Joseph	KCS-Forum	MEMBER
18.	Elias Loidiso	HAKIKAZI CATALYST	MEMBER
19.	Japheth M. Kurwa	ABC	MEMBER
20.	Aggrey Kandonga	MYDO	MEMBER
21.	Simon Kaminyoge	IECA	MEMBER
22.	Jansi Sinkamba	TUSHIRIKI	MEMBER
23.	Kisiel Mwita	CSD	MEMBER
24.	Esther Mwakupuba	TABCO	MEMBER
25.	Gerald Msendwa	FUO	MEMBER
26.	Flaviana Charles	LHRC	MEMBER
27.	Regina Katabi	M-WACOD	MEMBER
28.	Boniface Maziku	TADESO	MEMBER
29.	Oliva D. Kinabo	CARE INT. in TZ	MEMBER
30.	Hebron Mwakagenda	THE LEADERSHIP FORUM	MEMBER
31.	Israel Ilunde	YPC	MEMBER
32.	Peter Matonyi	CADA	MEMBER

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SECRETARIAT

NO	NAME
1	Semkae Kilonzo
2	Alex Modest
3	Richard Angelo
4	Nuru Ngailo
5	Nicholas Lekule
6	Prisca Kowa
7	Christina Genda
8	Gibons Mwabukusi

1. Opening, Approval of new agenda and confirmation of minutes

The chairperson opened the meeting at 10:15 p.m. by welcoming the members to the meeting.

2. Approval of new agenda

The chairperson asked participants to table additional agenda of which none was added and the tabled agenda were approved.

AOB agenda were:

- CSO's representative in Constituent Assembly – Aggrey Kandonga
- LGWG Leadership – Regina Katabi

3. Confirmation of 22nd November 2013 Minutes

The chairperson called for the previous Quarterly meeting minutes to be read for approval: Thereafter, the minutes were read and approved pending the following corrections:- names spellings were corrected, and also agenda number 8 should be well documented and be part of the matters arising. It was also advised that the minutes be read by members prior to the meeting as they are always sent to members through e-mail before the meeting.

4. Matters Arising

The matters arising were from the QM meeting of 22th July 2012,

Agenda no 4: Membership fees, where the concern was to add other means for paying fees like M – pesa or opening another bank account. In regards to this agenda, the explanation was given by PF's admin and finance manager that it will be expensive to run the two accounts and that it is still valid to continue using Airtel money since other mobile networks are interlinked. It was also added that members can as well pay their fees by cash.

Agenda no 5: LGWG updates on CDCF, an update was given that REPOA are still working on the report and they are expecting to publish the report by mid-march 2014

Agenda no 8: Constitution Review Process, in this agenda it was agreed for Policy Forum through Constitution platforms to coordinate her members to participate effectively – something which is done whenever such opportunity arises.

Agenda no 9: Inclusion of Youth, this was updated by YPC, where they said that they have prepared a training on youth on how they can engage on matters that directly affects them, currently they have VIVA project which focuses on policy and tax issues – the presenter call upon for the support from other members since for now the main funder is Action Aid – Tanzania.

5. POLICY FORUM WORKING GROUP UPDATES

- **BWG:-**

- Updates were presented by Nicholas as per attached document and were drawn from BWG annual plan

- **LGWG:-**

- Updates were presented by the LGWG convener as per attached document and were drawn from LGWG annual plan

The following is discussion based on the group's updates:

Constitution: an update was given that, following the release of the second draft constitution Policy Forum has collaborated with LHRC in popularizing the **same**. Also there is a very big campaign which has been launched by LHRC –with the aim of creating massive education on the constitution process also in engaging closely with the CA members.

In regards with the same, a member from LHRC also added that the campaign was very well received and during the launch the Guest of Honor was Honorable Judge Manento, Chairman for the Commission of Human Right and Good Governance.

The group (LGWG) is also working on popularizing the second draft constitution- the booklet will mainly focus on Local Government Authorities issues - looking on how they have been addressed in the constitution. The draft booklet is read and now it is under review.

The information was shared that Jukwaa la Katiba has also opened “Dirisha la Habari” in Dodoma where information related to constitution making can be accessed there.

The concern was raised that regarding the Constitution making process, it seems like PF as a network is not engaging effectively in the process so the suggestion was given that it is better as PF to engage in the process since it is very important for our National interests.

Resolution:

Policy Forum can engage and contribute effectively in the process through other platforms like Jukwaa la Katiba where they full engage with constitution related issues. It was also advised that each member in their organization can as well engage in the process as there are so many opportunities to engage.

6. The use of PMORALG Circular by CSOs – the case of Babati District Council – Asia Lembariti

The presentation based from the SAM activities whereby MACSNET collaborated with HAKIELIMU. A major concern was on challenge they faced in accessing the documents from the district and how the circular helped them to access the documents.

COMMENTS:

Based on the finding of SAM exercise – in regards to the dilapidated toilets , a concern was raised that regardless of pushing the government to rehabilitate the toilets and classrooms, CSOs should as well work closely with communities in sensitizing them to do the same, since it endangers their lives too.

In her presentation there were pictures attached to the report – whereby one member raised a concern that whenever using such kind of images, it is very important to have the subjects fill in a consent form . She shared experience which had happened in their organization whereby an individual complained that an image of them was used without their consent..

The presenter also pointed out that there some changes which have occurred since they convened a feedback meeting to share on the findings and she promised to share what has changed so far.

7. The 2014 LGA's election – how CSOs can engage – Cleophas Manyangu, ALAT

The presentation was done by Cleophas Manyangu of ALAT and presented on the following:-

About ALAT: he first resented about ALAT with regards about their roles and activities, where he said ALAT is an Association for Local Government Authorities and that they are part of CSOs just like any other CSOs, to date ALAT has 168 members.

Areas for Engagement: in his presentation he pointed thematic areas where CSOs can engage:

- In the review of the 2009 election by laws
- Sensitizing communities to participating vying for leadership posts
- Awareness creation through civic education to citizens
- Sensitizing communities to elect good leaders

He further said that the election is expected to be on October 2014 where it will involve vitongoji, villages and mitaa levels.

Resolution

ALAT are ready to collaborate whenever a need arises, and in regards to changes needed to the election by laws of 2009, ALAT will communicate with secretariat on the same.

8. AOB

Under this agenda the following issues rise:

- **CSOs representative in the Constituent Assembly:** the presenter argued that since there are CSOs in the CA, what will be the mode of communication between the CSOs representatives and other CSOs.

Discussion: the law has imposed cumbersome procedures for CSOs to engage in CA. however Jukwaa la Katiba is planning to produce a directory with an MP's contact so that it can be easy for the people to call them and tell them their issues/opinions

It was however agreed that to make our advocacy more efficiently it is not only important to engage with CSOs representatives but also all the CA members.

- **LGWG Leadership:** the co-convenor presented on the matter, where she asked if there are any directives which guides the conveners in leading the group, so she suggested that it will be good to produce one, if there's none.

She also presented to the meeting the allegation that, there are some secretariat staff who are despising her; they are seeing her as an assistant to the other co-convenor. She further said that there are some decisions which are reached without her consent as a convenor.

After presenting the matter to the meeting; the chairperson ruled that, the matter was presented in a wrong meeting, she suggested for the matter to first be presented to the LGWG meeting and that the decisions reached should be presented to the quarterly meeting.

Reacting on the same, Coordinator, first humbly regretted on the allegations and called upon members to assist one another in capacity building in regards to leadership issues and that the secretariat will never get tired to work for its members for its there to serve their interest.

Resolution:

It was agreed for the matter to be discussed in the LGWG and that during the meeting they should as well elect other conveners since the present ones have served the group for many years. It was also agreed for the guidelines in leading the group be developed and that duration for leading the group should as well be established.

Chairperson thanked everyone for their participation and their contribution.

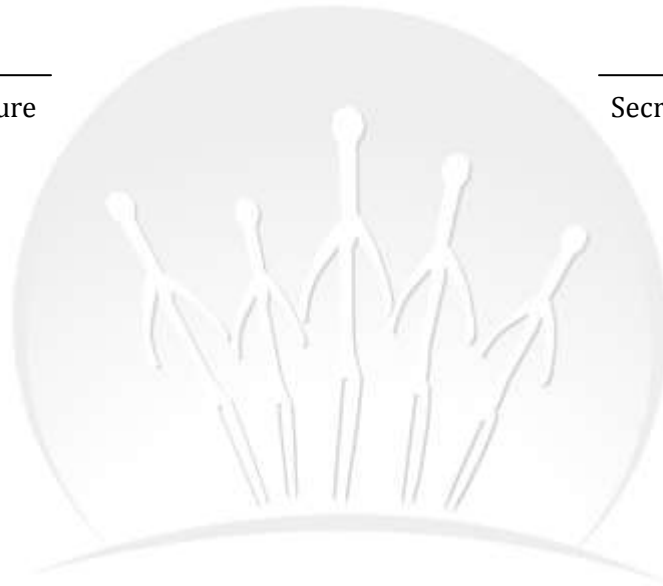
On this note, members agreed that the next meeting be held on **a date that will be communicated** and closed the meeting.

The meeting was closed at 1320HRS

Chairman Signature

Secretary Signature

Date:



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